FOUNDATION AND UNDERGRADUATE COURSE GUIDE

BUSINESS

Make tomorrow better.

business.curtin.edu.my
## IN THIS GUIDE

<table>
<thead>
<tr>
<th>Welcome to Curtin Malaysia</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus map</td>
<td>3</td>
</tr>
<tr>
<td>Foundation in Commerce entry requirements</td>
<td>5</td>
</tr>
<tr>
<td>English and alternative pathways</td>
<td>6</td>
</tr>
<tr>
<td>Intensive English Programme</td>
<td>7</td>
</tr>
<tr>
<td>Undergraduate Studies and entry requirement</td>
<td>8</td>
</tr>
<tr>
<td>Indicative cut-off scores</td>
<td>10</td>
</tr>
<tr>
<td>Business degrees</td>
<td>11</td>
</tr>
<tr>
<td>How to apply</td>
<td>17</td>
</tr>
</tbody>
</table>

## ACADEMIC CALENDAR

Our business courses are currently taught on a semester basis.

Application closing dates and orientation dates are subject to change and may vary depending on the course. Dates are for Malaysia. Contact other campuses directly for details.

For more information, please visit: current.curtin.edu.my/academic-calendar/

---

WELCOME TO CURTIN MALAYSIA

Our business graduates land diverse and interesting careers all over the world. Whatever career path you decide to take, a Curtin business degree will really open doors for you.

Curtin Malaysia’s Faculty of Business fully supports the University’s vision to be a recognised international leader in education and research, and its commitment to engage communities and transform lives through leadership, innovation and excellence in teaching and research.

It further supports Curtin’s commitment towards industry-connected innovative teaching and research to develop internationally focused graduates committed to excellence.

It achieves this by engaging actively at all levels across all key industry sectors; developing a diverse international perspective through its curriculum and research activities; focusing on high quality, strategic research that produces innovative solutions to real problems; and providing an environment that encourages staff and student learning and innovation.

The key factor attracting students worldwide to the Faculty is its internationally recognised Curtin qualifications, which are accredited by relevant national and international professional bodies and government agencies in Australia and Malaysia.

The quality of its learning and teaching environment, as well as the reputation of its academics and the application of up-to-date methodologies and technologies, allow students to gain an exceptional learning experience. Research at the Faculty, meanwhile, underpins its teaching with research groups focusing on globalisation, theories of management, marketing, finance, economics and banking, entrepreneurship and education research.

The Faculty also ensures students’ course portfolios meet the needs of both the students and future employers, equipping them for thriving careers in tomorrow’s competitive job market. Students also develop personal skills in communication and critical thinking to enhance their employability.

---

Curtin Business School received a 4 Palms of Excellence rating in the Eduniversal Business School Rankings 2018

Curtin is ranked in the top one per cent of universities worldwide

(Academic Ranking of World Universities 2019)

Curtin Business School is recognised as an elite business school through its accreditation by AACSB International.
Over 1000 FREE parking spaces across the campus.
ENGLISH AND ALTERNATIVE PATHWAYS

All Curtin courses are taught in English and applicants must demonstrate competence in English by meeting the Curtin English language requirements as outlined below:

Minimum English language Entry Requirements

Results for IELTS and TOEFL are valid for two years.

**ENGLISH QUALIFICATION**

<table>
<thead>
<tr>
<th>Foundation</th>
<th>Undergraduate</th>
<th>Postgraduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>IELTS&lt;sup&gt;5&lt;/sup&gt;</td>
<td>Overall 5.5 (no individual band below 5.0)</td>
<td>Overall 6.0 (no individual band below 6.0)</td>
</tr>
<tr>
<td>Test of English as a Foreign Language (TOEFL) IBT&lt;sup&gt;6&lt;/sup&gt;</td>
<td>79 (band minimum W-21, L-13, R-13, S-18)</td>
<td>79 (band minimum W-21, L-13, R-13, S-18)</td>
</tr>
<tr>
<td>SPM English&lt;sup&gt;7&lt;/sup&gt;</td>
<td>B</td>
<td>B</td>
</tr>
<tr>
<td>SPM 1119 English&lt;sup&gt;7&lt;/sup&gt;</td>
<td>C</td>
<td>C</td>
</tr>
<tr>
<td>GCE &quot;O&quot; Level</td>
<td>E</td>
<td>E</td>
</tr>
<tr>
<td>GCE &quot;O&quot; Level&lt;sup&gt;8&lt;/sup&gt;</td>
<td>C</td>
<td>C</td>
</tr>
<tr>
<td>PTE Academic (Pearson Test of English Academic)&lt;sup&gt;9&lt;/sup&gt;</td>
<td>Overall 51</td>
<td>Overall 59 All Communicative Skills 50</td>
</tr>
<tr>
<td>MUET</td>
<td>Band 3 and no less than 160 in aggregate score</td>
<td>Band 4 and no less than 200 in aggregate score</td>
</tr>
<tr>
<td>Note: For Degree pathway to Bachelor of Communication Any other Qualification will be considered on a case-to-case basis.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

*For Degree pathway to Bachelor of Communication Any other Qualification will be considered on a case-to-case basis. Note: The entry requirements above serve as a guideline and subject to change.*

---

---
The Intensive English Programme (IEP) is designed to improve students’ academic English language proficiency. This programme specifically caters for potential tertiary education students who lack the English language entry requirements to enter a Foundation or Degree course. A Placement Test is administered to determine students’ command of English. Based on the test results, students are placed at the appropriate IEP level. There are four levels in the IEP: Level I, II, III and IV, with four intakes per year. Each term comprises 9 weeks and the course consists of 20 contact hours per week.

At the end of each nine-week term, students in Level I, II and III sit for an internal test, and based on their scores, they will be streamed to the appropriate level. Students might skip a level or two if they meet the entry band requirement for each level respectively as illustrated in the diagram below. The exit test for Level IV is the Cambridge IELTS.

### Alternative Entry Pathways

Besides the Intensive English programme, the Department of Language Studies and Humanities offers the Pre-University English Unit which runs concurrently with the Foundation programme. This is a 6-hour per week unit for one whole semester. This unit aims to improve the students’ English language proficiency level to the standard required for undergraduate or postgraduate studies.

### UNDERGRADUATE STUDIES AND ENTRY REQUIREMENT

#### Undergraduate Degrees

**Bachelor degrees**

Courses leading to a first qualification, such as a bachelor degree award, are referred to as undergraduate courses. Bachelor degrees are usually three or four years long.

Credit for Recognised Learning (CRL)

Curtin recognises students’ relevant prior studies or work experience, allowing some students to finish their degrees in a shorter period of time. CRL (or Advanced Standing) allows students to take advantage of and be rewarded for their previous studies.

**Admission**

For admission to Curtin Malaysia, applicants must satisfy minimum academic entry as well as English competency requirements. Entry is competitive and levels higher than the minimum may be required for admission to some courses. A list of the common academic entry requirements can be found in the students’ intake folder. Students who have successfully completed and passed the Foundation Studies – Commerce Stream course are directly admitted to the respective Bachelor degree courses.

For students who have successfully completed a relevant Diploma of Business course or an equivalent level, contact the Office of Learning and Teaching for assistance.

As all courses are taught in English, applicants will need to meet Curtin’s English language requirement. Any one of the tests in the following table will be accepted as satisfying Curtin’s language requirement; however, some courses may require a higher score for English. Please refer to the individual course listings on the following pages for more information.

**Course prerequisites**

Mathematics is desirable for both the Bachelor of Business Administration and Bachelor of Commerce.

#### For International Students

<table>
<thead>
<tr>
<th>Country</th>
<th>Qualification and Minimum Entry Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bangladesh</td>
<td>Completion of Bangladesh Higher Secondary Certificate (HSC) with a minimum Grade Point average of 4.0 (70-79%) - separate evidence or English competency is required.</td>
</tr>
<tr>
<td>Brunei</td>
<td>Three passes (Grade C or better) in the Brunei Cambridge General Certificate of Education Ordinary Level Exam (GCE) and two passes (minimum of 5 points) in the Brunei Cambridge General Certificate of Education Advanced Level Exam (GCE). Separate evidence of English competency is required.</td>
</tr>
<tr>
<td>China</td>
<td>Successful completion of the National College Entrance Examination (NCEE) (also known as Gao Kao) and obtain an aggregate of the required individual subjects which is equivalent to 67% of the overall maximum score, or a grade of 322/480,426/600, 533/750, 543/810 or 603/900 AND English competence OR completion of one year of a bachelor degree at a recognised university and English competence.</td>
</tr>
<tr>
<td>Hong Kong</td>
<td>Completion of the Hong Kong Diploma of Secondary Education (HKDSE) with a point score of 15 from the best five subjects with at least a grade of 4 in English language or with separate evidence of English.</td>
</tr>
<tr>
<td>India</td>
<td>Completion of All India Secondary School Certificate awarded by Central Board of Secondary Education with an average of 60% in four subjects, one of which must be English (60% or better) or with separate evidence of competence in English or GCE ‘O’ Level - credit in 5 relevant academic subjects including English or 5 Credits and English Competence.</td>
</tr>
<tr>
<td>Indonesia</td>
<td>From 2013 - Successful completion of Ijazah Sekolah Menengah Atas (SMA) (Certificate of Completion from Academic Senior Secondary School) with an overall average grade of at least 80%, with evidence of passing the Unified National (National Examinations) in meet Curtin’s minimum academic entry requirement. Separate evidence of English competence is required. This qualification does not satisfy any subject prerequisites.</td>
</tr>
<tr>
<td>Japan</td>
<td>Successful completion of first year of a Gakushi (Bachelor’s degree) at a recognised institution - separate evidence of English competence is required.</td>
</tr>
<tr>
<td>Kenya</td>
<td>Successful completion of one year full-time study of a four years Bachelor degree listed on AEI - separate evidence of English competence is required.</td>
</tr>
<tr>
<td>South Korea</td>
<td>Completion of High School Diploma with a score of 300 (75%) in the National University Entrance Examination (College Scholastic Ability Test) (CSAT) - separate evidence of English competence is required.</td>
</tr>
<tr>
<td>Mauritius</td>
<td>Three ‘Ordinary’ level passes (minimum grade C) in the Cambridge School Certificate (CSE) GCE ‘O’ level and two Advanced Level passes (minimum of 5 points) in the Cambridge Higher School Certificate (CHS) GCE ‘A’ level and a grade C or better in ‘O’ level English, English Literature of English Language OR Successful completion of the Charles Telfair Institute, Foundation Studies Program - separate evidence of English is not required.</td>
</tr>
<tr>
<td>Myanmar</td>
<td>Successful completion of two years full-time study of a three years Bachelor degree (in arts, economics, commerce and management, foreign languages, and science (including computer science) OR Successful completion of one year full-time study of a four years Bachelor degree in community health, education, law, nursing, paramedical sciences, pharmacy, technology (including computer technology and nautical technology) at a recognised institution - separate evidence of English competence is required.</td>
</tr>
</tbody>
</table>
The entry requirements above serve as a guideline and subject to change.

For Malaysian Students

**Qualification** | **Minimum Entry Requirements**
--- | ---
STPM | *(Sijil Tinggi Persekolahan Malaysia)* (Malay medium) – A minimum of 5 points obtained from at least two but no more than three Sijil Tinggi Persekolahan Malaysia (STPM) subjects and fulfil English Entry Requirement, points calculated as follows:
A=5, B=4, C=3, D=2, E=1

A Level | *A minimum of 5 points obtained from two or three Advanced Level subjects; OR two Advanced level subjects and a maximum of two Advanced Subsidiary Level subjects (AS) are required and fulfil English Entry Requirement, Points calculated as follows.*
Grades awarded from 2010 onwards:
A=5, B=4, C=3, D=2, E=1

UEC | *(Completion of the Malaysian Unified Examination Certificate UEC)* (Senior Middle Level) with 15 points aggregated from the best five academic subjects and fulfil English Entry Requirement (Chinese, Malay and English subjects are excluded in the calculation of aggregate points). Points calculated as follows:
A1 = 8, B2 = 7, B3 = 6, B4 = 5, B5 = 4, B6 = 3, C7 = 0, C8 = 0

Foundation | *(Completion of recognized Foundation program)*

Diploma | Completion of recognized Diploma program with CGPA 2.0

Matriculation | *(Completion with CGPA 2.5)*

*Minimum entry requirement as stated in the Indicative Cut-off Score Any other qualification will be considered on a case-to-case basis.*

Courses with subject prerequisites also require specific grades or scores in individual subjects. The entry requirements above serve as a guideline and subject to change.

Note: Students with other qualification should contact Curtin Malaysia for further details.

---

## INDICATIVE CUT-OFF SCORES

Estimated cut-off scores for various qualifications and entry requirements:

### Qualifications
- **Business Administration (IBN) / B.Commerce**
- **B.Commerce (Accounting streams)**
- **Foundation Program**
- **Pre-university Program**
- **Matriculation Programme**
- **Diploma / Advanced Diploma Program**

### Cut-off scores key:
- **GCE** General Certificate of Education
- **STPM** Sijil Tinggi Persekolahan Malaysia
- **IB** International Baccalaureate
- **ATAR** Australian Tertiary Admission Rank
- **HKDSE** Hong Kong Diploma of Secondary Education
- **India** Includes All India Senior School Certificate awarded by The Central Board of Secondary Education (CBSE), Indian School Certificate (ISC) awarded by the Council for the Indian School Certificate Examinations (CISCE), Indian School Certificate Examination (ICSE), Higher School Certificate (HSC) awarded by one of the State Secondary School Boards. Grades awarded by the CBSE and the CISCE are generally considered to represent a higher level of achievement than state certificates.
- **Sri Lanka** GCE A’ level issued by the Department of Examinations
- **WLISP** Western Australian universities Preparatory Program
- **CPS** Combined Percentage Score

### Higher Education institutions listed on AEI CEP
- Completion of recognized Matriculation program with CGPA 2.0 Bachelor of Commerce courses with Accounting major requires CGPA 2.5

### Table: Indicative Cut-Off Scores

<table>
<thead>
<tr>
<th>Course Name</th>
<th>GCE O-Level/STPM (within 2 subjects)</th>
<th>UEC (best of 5 subjects)</th>
<th>Foundation Program</th>
<th>Diploma</th>
<th>Matriculation Program</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Saudi Arabia</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>United Arab Emirates</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Thailand</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>United Kingdom</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>United States</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Vietnam</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Zimbabwe</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Score Conversion for Advanced level GCE-ISCCE:**
- Grades awarded from 2010 onwards: A=6, B=5, C=4, D=3, E=2, F=1
- Grades awarded up to 2009: A=5, B=4, C=3, D=2, E=1
- AS Levels equal half of that of an Advanced Level, e.g. 3 points for an A (prior to 2010)

---

**CBI CEP CEP**
The Bachelor of Commerce is the principal course in Faculty of Business and is an internationally recognized business qualification. This course enables you to choose from a variety of business majors to suit your individual passions and career goals. All Commerce majors are practical and industry-focused.

**COURSE STRUCTURE FOR BACHELOR OF COMMERCE - Double Major (For None Accounting Major)**

**QUICK GUIDE**

**SUBJECT BREAKDOWN**

**CORE SUBJECTS**

5 Business Core (1 Optional) 1 Elective

**MALAYSIA CAMPUS**

- Market and Legal Frameworks
- Communication Culture and Indigenous Perspectives in Business
- Financial Decision-making
- Strategic Career Design
- Analytics for Decision-making
- Business Capstone

**AUSTRALIA CAMPUS**

- Accounting for Business Decisions
- Advertising
- Business and Law
- Business Project Management
- Corporate Governance
- Digital Marketing
- Event Management
- Human Resource Management
- Information Management in Business
- International Business
- Marketing
- Property Investment
- Public Relations
- Retail and Supply Chain
- Small Business Start-up
- Social Leadership and Ethics
- Tourism and Hospitality

**DOUBLE MAJOR**

8 Units (Major A) 8 Units (Major B) Business Capstone

**CHOOSE YOUR DOUBLE MAJOR**

**YEAR 1 (SEM 1) 4 UNITS**

- Market and Legal Frameworks
- Communication Culture and Indigenous Perspectives in Business
- Financial Decision-making
- Strategic Career Design
- Analytics for Decision-making
- ONE optional unit
- ONE elective
- ONE subject from the chosen major

**YEAR 1 (SEM 2 ONWARDS)**

- Major A1
- Major A2
- Major A3
- Major A4
- Major A5
- Major A6
- Major A7
- Major A8
- Major B1
- Major B2
- Major B3
- Major B4
- Major B5
- Major B6
- Major B7
- Major B8
- Capstone

- Banking and Finance
- Entrepreneurship and Marketing
- Finance and Management
- Finance and Marketing
- Management and Marketing
- Management and Human Resources
- Management
- Marketing and Public Relations
- Public Relations and Management
- Tourism, Hospitality and Marketing
- Advertising
- Banking*
- Business Information Systems (Professional)
- Business Information Technology (Professional)
- Business Law
- Economics
- Entrepreneurship
- Event Management
- Finance
- Financial Planning*
- Human Resource Management
- Industrial Relations*
- International Business

**YEAR 2 & YEAR 3**

**YEAR 1 (SEMESTER 2 ONWARDS)**

- Major A2
- Major A3
- Major A4
- Major A5
- Major A6
- Major A7
- Major A8
- Capstone

- Major B1
- Major B2
- Major B3
- Major B4
- Major B5
- Major B6
- Major B7
- Major B8
- Capstone

**YEAR 1 (SEMESTER 2 ONWARDS)**

- Logistics and Supply Chain Management
- Management
- Marketing
- Property and Finance
- Property and Marketing
- Property Development and Valuation
- Public Relations
- Taxation*
- Tourism and Hospitality

**AUSTRALIA CAMPUS**

- Accounting for Business Decisions
- Advertising
- Business and Law
- Business Project Management
- Corporate Governance
- Digital Marketing
- Event Management
- Human Resource Management
- Information Management in Business
- International Business
- Marketing
- Property Investment
- Public Relations
- Retail and Supply Chain
- Small Business Start-up
- Social Leadership and Ethics
- Tourism and Hospitality

**MALAYSIA CAMPUS**

- Tourism and Hospitality
- Event Management
- Small Business Start-up
- Social Leadership and Ethics
- Tourism and Hospitality

**CHOOSE YOUR MINOR**

- Major A1
- Major A2
- Major A3
- Major A4
- Major A5
- Major A6
- Major A7
- Major A8
- Major B1
- Major B2
- Major B3
- Major B4
- Major B5
- Major B6
- Major B7
- Major B8
- Capstone

- Banking and Finance
- Entrepreneurship and Marketing
- Finance and Management
- Finance and Marketing
- Management and Marketing
- Management and Human Resources
- Management
- Marketing and Public Relations
- Public Relations and Management
- Tourism, Hospitality and Marketing
- Advertising
- Banking*
- Business Information Systems (Professional)
- Business Information Technology (Professional)
- Business Law
- Economics
- Entrepreneurship
- Event Management
- Finance
- Financial Planning*
- Human Resource Management
- Industrial Relations*
- International Business
### Banking and Finance

**Bachelor of Commerce (Finance)** (JPT/BPP(R/343/6/0184) 09/20)

Banking is integral to businesses, governments and the everyday lives of people. Bankers use analytical knowledge and skills to help customers find financial solutions. They may arrange finance for them at a personal level so they can start a new venture, or assist them with expanding an existing business.

Note: This major can only be taken as part of a double major with Accounting or Finance.

The finance major gives you a broad understanding of the structure and operations of financial markets. You'll learn about investment evaluation and how to make decisions on funding activities and disbursement of profits. You'll also examine the role of financial markets.

#### CAREER OPPORTUNITIES
- Investment banker
- Bank manager
- Financial manager
- Credit analyst
- Financial planner
- Corporate finance analyst

#### POTENTIAL EMPLOYERS
- Banks
- Private businesses
- Government departments and the public sector
- Property developers

#### 3 Years full-time
- Perth, Dubai, Malaysia, Singapore, Mauritius
- February, July, November Intake

### Entrepreneurship

Entrepreneurs can be found in many types of workplaces. What they all have in common is ambition, an ability to think outside the box and the love of a personal challenge. Does this sound like you? If you want to pave your own way and bring your ideas to life rather than work for someone, you could be an entrepreneur in the making.

#### CAREER OPPORTUNITIES
- Entrepreneur
- Intrepreneur
- Business manager
- Business owner or partner

#### 3 Years full-time
- Perth, Malaysia, Mauritius
- February, July Intake

### Human Resource Management

Discover how to engage a highly committed and capable workforce to operate in the global business world.

#### CAREER OPPORTUNITIES
- Human resources officer
- Industrial relations officer
- Training officer
- Recruitment consultant
- Management consultant

#### POTENTIAL EMPLOYERS
- Government departments and the public sector
- Consulting firms
- Industrial and commercial organisations
- Finance sector
- Training and development companies

#### 3 Years full-time
- Perth, Malaysia, Mauritius
- February, July Intake

### Management

Management knowledge and skills are valued and needed in small-to medium enterprises, not-for-profit organisations, large corporations and government, both locally and globally.

#### CAREER OPPORTUNITIES
- Business or retail manager
- Management consultant
- Service delivery manager
- Team Leader

#### POTENTIAL EMPLOYERS
- Government departments and the public sector
- Consulting firms
- Industrial and commercial organisations
- Finance sector
- Training and development companies

#### 3 Years full-time
- Perth, Malaysia, Singapore, Mauritius
- February, July Intake

### Marketing

Marketing is one of the most important functions in a successful business. Firms use marketing to differentiate their products and services in the marketplace, effectively communicate with their intended audience, and develop strategies to maximise consumer value, sales and profits.

#### CAREER OPPORTUNITIES
- Marketing assistant
- Product manager
- Market research analyst
- Fundraising coordinator
- Digital marketing specialist
- Marketing communications manager

#### POTENTIAL EMPLOYERS
- Government departments and the public sector
- Leisure and tourism industry
- Advertising agencies
- Retailers and wholesalers
- Product management for manufacturing company
- Service industries

#### 3 Years full-time
- Perth, Dubai, Malaysia, Singapore, Mauritius
- February, July Intake

### Public Relations

Public Relations (PR) is about managing communications, reputation and relationships for organisations. It involves attracting and retaining the support of customers, employees, investors, communities and other stakeholders critical to an organisation’s success.

#### CAREER OPPORTUNITIES
- Public relations coordinator
- Communications strategist
- Social media manager
- Internal communications coordinator
- Public relations consultant
- Publicist

#### POTENTIAL EMPLOYERS
- Government departments and the public sector
- Leisure and tourism industry
- Public and private sectors
- Event management companies
- Crisis management companies

#### 3 Years full-time
- Perth, Malaysia
- February, July Intake
## COURSE STRUCTURE FOR BACHELOR OF COMMERCE - Double Major (For Accounting Programme)

### QUICK GUIDE

**CORE SUBJECTS**
- 4 Business Core
- 4 Accounting Core

**SUBJECT BREAKDOWN**

**YEAR 1**
- Market and Legal Frameworks
- Communication Culture and Indigenous Perspectives in Business
- Strategic Career Design
- Analytics for Decision-making
- Accounting – The Language of Business
- Introductory Economics
- Applied Contract Law
- ONE core unit (depend on selected major)

**DOUBLE MAJOR**
- 9 or 10 Units (Major A)
- 6 or 5 Units (Major B)
- Business Capstone

**CHOOSE YOUR DOUBLE MAJOR**

**YEAR 1 (SEM 1)**
- 4 UNITS

**YEAR 1 (SEMESTER 2 ONWARDS)**

**MALAYSIA CAMPUS**
- Major A2
- Major A3
- Major A4
- Major A5
- Major A6
- Major A7
- Major A8
- Major A9

**YEAR 2 & YEAR 3**
- Major B1
- Major B2
- Major B3
- Major B4
- Major B5
- Major B6
- Capstone

**AUSTRALIA CAMPUS**
- Bachelor of Accounting

### CAREER OPPORTUNITIES
- Accounting
- Auditing
- Business Analysis
- Business Information Systems
- Business Information Technology
- Business Law
- Economics
- Entrepreneurship
- Event Management
- Finance
- Financial Planning
- Human Resource Management
- Industry Relations
- International Business
- Logistics and Supply Chain Management
- Management
- Marketing
- Property and Finance
- Property and Marketing
- Property Development and Valuation
- Public Relations
- Taxation
- Tourism and Hospitality

---

### COURSE STRUCTURE FOR BACHELOR OF COMMERCE - Single Major (For Accounting Programme)

### QUICK GUIDE

**CORE SUBJECTS**
- 4 Business Core
- 4 Accounting Core

**SUBJECT BREAKDOWN**

**YEAR 1 units**
- Market and Legal Frameworks
- Communication Culture and Indigenous Perspectives in Business
- Strategic Career Design
- Analytics for Decision-making
- Accounting – The Language of Business
- Introductory Economics
- Applied Contract Law
- 1 Accounting major unit

**YEAR 2 & Year 3**
- Major 1
- Major 2
- Major 3
- Major 4
- Major 5
- Major 6
- Major 7
- Major 8
- Major 9

- Elective 1
- Elective 2
- Elective 3
- Elective 4
- Elective 5
- Elective 6
- Capstone

---

### TOURISM AND HOTEL MANAGEMENT

Tourism and hospitality are rapidly growing industries and may offer a variety of career paths. Careers may be in areas such as tourism development, organising events and festivals, and hotel resort management.

### CAREER OPPORTUNITIES
- Tourist information officer
- Corporate travel consultant
- Tourism manager
- Hotel manager
- Resort manager
- Event planner or manager
- Customer & guest relations manager

### POTENTIAL EMPLOYERS
- Government departments
- Hotels, Resorts, Sports and Golf Club
- Destination management organisations
- Event companies
- Ministry of Tourism and Culture
- Tertiary institutions of learning

### QUICK GUIDE

**3 Years full-time**

**PERTH, MALAYSIA, MAURITIUS**

February, July Intake

### POTENTIAL EMPLOYERS
- Convention centres
- Government departments
- Hospitality industry
- Tourism authorities
- Travel agencies
- University departments

### CAREER OPPORTUNITIES
- Accountant
- Auditor
- Business analyst
- Treasurer

---

### BUSINESS DEGREES | 15
**HOW TO APPLY**

**To Apply**

1. Complete the online Application Form at [futuresstudents.curtin.edu.my/enquiry/](futuresstudents.curtin.edu.my/enquiry/)
2. Printed Application Forms must be accompanied by certified copies of relevant documents.
3. Successful applicants will receive an Offer Pack which will include a Letter of Offer, Acceptance of Offer Form, Enrolment Form and Student Pass Application Pack.

To accept the offer, complete and sign all the forms and return them with payment of all fees to Curtin Malaysia by the due date stated in the offer letter in order for the student pass and visa application to be processed.

4. The Student Pass Application pack includes:
   - Student Pass Application Form IM. 14 Pin. 1/93
   - Visa Application Form IM. 38 Pin. 1/93
   - Foreign Student Particulars
   - English translation of the above forms
   - Curtin Medical Form

5. The student pass application process would usually take ONE month. Upon approval, a Visa Approval Letter (VAL) from the Sarawak Immigration Department will be forwarded to you via courier.

You are then required to present the following documents to the Malaysian Embassy for ‘Single Entry Visa’ endorsement:
   - Passport
   - Letter of Offer
   - Visa Approval Letter (VAL) from Sarawak Immigration Department

**Before leaving home**

1. It is advisable to book an air ticket immediately after accepting the offer as airline seats are in high demand before the start of each semester.
2. Wherever possible, arrange your itinerary to transit at Kuala Lumpur International Airport (KUL), which is the main entry point to Malaysia, then travel to Miri within the same day.
3. Make arrangements for accommodation. To book campus accommodation, log on to [accommodation.curtin.edu.my](accommodation.curtin.edu.my)
4. To request the Airport Reception Service on arrival, you will need to complete the Airport Reception Service (ARS) Booking Form which is available at [international.curtin.edu.my/the-international-division/airport-reception-service/](international.curtin.edu.my/the-international-division/airport-reception-service/)
ARS requests must be submitted 3 working days in advance.
5. To ensure smooth immigration clearance at KUL and Miri Airport, you will need to produce your passport, Letter of Offer from Curtin Malaysia, and Visa Approval Letter (VAL) from the Sarawak Immigration Department, at the airport immigration counters.

**On arrival in Miri**

1. If you have requested the Airport Reception Service, you will be met at Miri Airport and transported to your campus accommodation or short-term accommodation.
2. You are required to report to the Curtin Malaysia International Office during office hours, and will be assisted to open a bank account and make an appointment for medical check-up.
3. The University conducts an orientation programme to assist students to settle in Miri and into the University environment. It includes information on enrolment procedures, study skills, campus facilities, support services, public transport, shopping and recreational activities.
   - The programme is supported by specialist staff members, student associations and senior students. All new students are required to attend.
For further information, contact:
Curtin University Malaysia
CDT250, 98009 Miri,
Sarawak, Malaysia.
Tel: +60 85 630 100 (General line)
+60 85 630 000 (Student enquiries)
Fax: +60 85 630 088
Email: enquiries@curtin.edu.my

Disclaimer and Copyright Information
Information in this publication is correct at the time of printing and valid for 2020, but may be subject to change. In particular, the University reserves the right to change the content and/or method of assessment, to change or alter tuition fees or any unit of study, to withdraw any unit of study or programme that it offers, to impose limitations on enrolment in any unit or programme, and/or to vary arrangements for any unit of study programme, including switching from face-to-face to online teaching. This material does not consist of legal or professional advice. Curtin Malaysia accepts no responsibility for and makes no representations, whether expressed or implied, as to the accuracy or reliability in any respect of any material in this publication. Except to the extent mandated otherwise by legislation, Curtin Malaysia does not accept responsibility for the consequences of any reliance which may be placed on this material by any person. Curtin Malaysia will not be liable to you or any other person for any loss or damage (including direct, consequential or economic loss or damage) however caused and whether by negligence or otherwise that may result directly or indirectly from the use of this publication.

For important updates to the information in this publication, please visit www.curtin.edu.my.

Published by Curtin University, Malaysia 2020.
CRICOS Provider Code 00301J

Curtin University, Malaysia is owned and managed by Curtin (Malaysia) Sdn. Bhd. (A64213-M)

Ministry of Education Registration Number
KPT/3P/DT7/05/Y02 DJLN003(Q)

MAPCU Membership No. C/038

All courses at Curtin Malaysia are recognised by the Malaysian Ministry of Higher Education through the Malaysian Qualifications Agency. Curtin Malaysia is one of eight institutions granted self-accreditation status by the MQA.

business.curtin.edu.my